

Plan ahead for safety! Fill out this list of emergency contacts and keep it near your phone. Party planners are responsible for making sure the event is safe for everyone. Being responsible can make a difference — it can save lives.

POLICE: _____

FIRE: _____

DOCTOR: _____

HOSPITAL: _____

POISON CONTROL CENTER: _____

TAXI / SHUTTLE SERVICE: _____

NEIGHBORS: _____

OTHER: _____

**TO REPORT A SUSPECTED VIOLATION OR MAKE A COMPLAINT
CALL ABC'S HOTLINE AT (800) 552-3200.**



Virginia Alcohol Safety Action Program (VASAP)
701 East Franklin Street, Suite 1110 • Richmond, VA 23219
(804) 786-5895 • www.vasap.state.va.us



Virginia Department of Alcoholic Beverage Control (ABC)
2901 Hermitage Road • P.O. Box 27491 • Richmond, VA 23261-7491
(804) 213-4400 • www.abc.state.va.us

*This brochure was created by the the Public Affairs Division of the
Virginia Department of Alcoholic Beverage Control in partnership with the Commission on VASAP.*

© 2002 ABC & VASAP, All Rights Reserved.

LIFE OF THE PARTY



RESPONSIBLE HOSTING IN VIRGINIA



PLAN AHEAD FOR A GREAT TIME

ABOUT ABC

The Virginia Department of Alcoholic Beverage Control is a state agency whose goals are to provide excellence in public service while ensuring public safety. Specialists at ABC are available to answer any questions citizens might have concerning regulations on special events where alcohol is served, since the agency is the licensing agent for such events. For license information, reporting suspected violations, and customer service information call the ABC Hotline at (800) 552-3200.

The mission of the Virginia Department of Alcoholic Beverage Control is to control the distribution of alcoholic beverages; operate efficient, conveniently located retail outlets; enforce the laws of the Commonwealth pertaining to alcoholic beverages and youth access to tobacco products; and provide excellent customer service, a reliable source of revenue, and effective public safety.

For more information on the responsible consumption and distribution of alcoholic beverages, contact your ABC regional office:

Abingdon 102 Abingdon Place Abingdon, VA 24211 (276) 676-5502	Lynchburg 20353 Timberlake Rd. Lynchburg, VA 24502 (434) 582-5136
Alexandria 501 Montgomery Street Alexandria, VA 22314 (703) 518-8090	Richmond (North) 2901 Hermitage Road Richmond, VA 23220 (804) 213-4620
Charlottesville 900 Natural Resources Dr., # 700 Charlottesville, VA 22903 (434) 977-2974	Richmond (South) 2901 Hermitage Road Richmond, VA 23220 (804) 213-4624
Chesapeake 1103 South Military Hwy. Chesapeake, VA 23320 (757) 424-6700	Roanoke 3023 Peters Creek Road Roanoke, VA 24019 (540) 562-3535
Hampton 4907 W. Mercury Blvd. Hampton, VA 23666 (757) 825-7830	Staunton 460 Commerce Square Staunton, VA 24401 (540) 332-7800

ABC Enforcement	ABC Public Affairs	ABC Education
(804) 213-4565	(804) 213-4418	(804) 213-4688

VISIT ABC ONLINE:
www.abc.state.va.us



WE ENCOURAGE YOUR INVOLVEMENT

Community participation plays a key role in ABC's efforts to maintain public safety while providing public service. Please do your part in helping prevent alcohol-related accidents — be responsible by planning ahead!

The Virginia Department of ABC has a 24-hour, seven days-a-week toll-free line that gives citizens an opportunity to report complaints or suspected violations of alcoholic beverage control laws. Get involved! Call (800) 552-3200.

The T.D.D. number for the hearing impaired is (804) 213-4687.

TOP 10 WAYS TO SERVE RESPONSIBLY:

When hosting an event where alcohol is served, take steps to keep your guests safe...

1. First and foremost, when you plan a party, put yourself in the mind of a non-drinker, and reassure your guests who don't want to drink that they can still have fun. Don't force drinks on your guests or rush to refill their glasses right away. Some guests may accept drinks they don't want in order to avoid appearing rude.
2. Always serve food, especially high-protein foods like cheese and meats that stay in the stomach longer, slowing down the absorption of alcohol into the bloodstream. Food causes alcohol to be digested slower, which is good. NOTE: food only changes the pace that alcohol enters your system; it has no effect on the pace that alcohol leaves your system.
3. Don't mix alcohol with drugs. Both legal and illegal drugs may interact with alcohol. Be careful not to take even aspirin before, shortly after, or while drinking.
4. Avoid mixing alcohol with carbonated beverages because carbonation increases the speed that the body consumes alcohol.
5. Have non-alcoholic drinks available. Ideally, orange juice or tea. Carbonated beverages should be reserved for the non-drinkers. Remember it's not good to mix carbonated beverages with alcohol; however, it is better for drinkers to have an additional carbonated beverage than it is for them to have an additional alcoholic beverage.
6. Stop serving alcohol two hours before the party is over, yet continue serving non-alcoholic drinks and food. FOR MOST PEOPLE, this two-hour wait will **not** be enough time for them to clear all the alcohol from their system, therefore be sure to find them a safe ride home via taxi or designated driver.
7. **DON'T LET PEOPLE DRINK AND DRIVE.** Car pooling and cabs can save lives. It's the responsibility of EVERYONE (especially the host of the party) to stop drinkers from driving. Make sure to ask yourself this question: is it better to ask a guest not to drink and drive, or rather to live with guilt if that same friend died in a car crash because you didn't stop him from drinking and driving?
8. Have jiggers or self-measuring one-ounce bottle spouts at the bar to measure alcohol for mixed drinks. Guessing the amount of alcohol for drinks can lead to excessive drinking.
9. Of critical importance: **BE CAREFUL WHO YOU INVITE.** If you invite good friends who are mature social drinkers, you shouldn't have a problem throwing a safe and fun party. If you invite strangers, or people who are not responsible around alcohol, you are bound for trouble. If you have a friend who tends to lack control around alcohol, don't invite him, or invite him on the condition that he won't drink. Remember, parties are supposed to be fun. How much fun is it to argue with someone about how it's not safe for him to drive? Avoid this by only inviting people who you can trust around alcohol.
10. Last, but far from least, make sure that all your guests know how you feel about drinking and driving. If they know that it concerns you, they will probably make an effort to be more responsible. Many people who would normally drink and drive will call a cab or stay the night if they know how much it worries you if they drive.

MOCKTAILS & EASY RECIPES



Plan your party or event so that the focus is on something other than drinking alcoholic beverages. Try the following recipes for non-alcoholic drinks and party food.

MOCK PINK CHAMPAGNE

1 cup sugar
1 6-oz. can frozen grapefruit juice
1 cup water
1 28-oz. bottle chilled ginger ale
1 6-oz. can frozen orange juice
1/3 cup grenadine syrup

Early in the day, mix sugar and water in a saucepan and boil for five minutes. Add frozen juices. Refrigerate. At serving time, add ginger ale and grenadine syrup. Stir lightly. Makes 10 servings.

CROCK POT WASSAIL PUNCH

2 cups cranberry juice cocktail
1 orange studded with whole cloves
2 quarts apple cider
2 three-inch cinnamon sticks
1/2 cup sugar

Combine all ingredients in a crock pot and simmer for about one hour on high or two hours or more on low. Serve in warmed mugs, garnished with orange slices or extra cinnamon sticks.

TOMATO BULL

Lemon & lime wedges
Salt, ice cubes
Bloody Mary mix
Celery sticks

Salt the rim of a 10-oz. glass. Fill with ice cubes. Squeeze the juice of a lemon and lime wedge into the glass. Top off with Bloody Mary mix. Garnish with a celery stick.

SANGRIA

4 oz. orange juice
4 oz. cranberry juice
2 slices each of lime, lemon, orange
4-6 fresh cranberries (optional)
Crushed or cubed ice
1 bottle sparkling apple cider

Place orange juice, cranberry juice and fruit slices into a pitcher. Add ice and pour whole bottle of sparkling apple cider over the rest of the ingredients. Stir with a spoon and serve in wine glasses. Makes four servings.

CITRUS COLLINS

2 oz. fresh-squeezed orange or grapefruit juice
1 oz. simple syrup
1 oz. fresh-squeezed lemon juice
Club soda

Fill a 12-oz. glass with ice cubes. In another glass, combine orange/grapefruit juice, lemon juice, and simple syrup. Pour over ice. Top off with club soda. Garnish with orange slice and a cherry.

HOT BUTTERED ASIAN CIDER

16 oz. unfiltered apple cider
1 teaspoon Chinese 5 spice
2 tablespoons honey
2 teaspoons unsalted butter, cut into small pieces

Put cider in a saucepan with honey and Chinese 5 spice and bring to a boil. Simmer for one minute. Take off the heat and put in the unsalted butter. Stir until the butter melts and serve. Makes two servings.

ZESTY CHEESE & CHICKEN

Grated peel and juice of half of fresh lemon
1 package (3 oz.) cream cheese, softened
1 1/2 cups chopped cooked chicken
1/3 cup crumbled blue cheese
1/4 cup chopped green onions
Optional fixings: celery, cherry tomatoes, tart shells, mini cream puffs, rye or wheat sliced bread, avocado, lettuce and sliced tomato.

Combine lemon peel, juice and cream cheese. Add chicken, blue cheese and green onions, stirring until blended. For appetizers, spoon filling into celery or cherry tomato shells, miniature cream puffs or tart shells, as desired. Makes 1 1/2 cups filling.

Sandwich variation: spread mixture on sliced rye or wheat bread. Top with lettuce, tomato, avocado and additional slices bread. Makes four sandwiches.

SASSY SALMON DIP

1 can (about 7 oz.) salmon, drained, flaked
Grated peel of lemon half, 1 tablespoon lemon juice
1 cup dairy sour cream
1/4 cup chopped ripe olives
3 tablespoons finely chopped green onions
2 tablespoons chopped parsley
Serve with assorted raw vegetables or chips

Combine main ingredients, chill. Serve as dip.



Alcohol affects each individual differently. Even the best driver can be impaired after consuming just one alcoholic beverage. The same number of drinks may affect an individual differently at various times, depending on the person's mood, weight, the time of day, the amount of food in the stomach, how fast drinks are consumed and type of mixer used in the drink.

If you see that a guest is drinking too much, start a conversation with him or her to slow down consumption, and offer a non-alcoholic drink or one with less alcohol.

MEXICAN LAYER DIP

2 8-oz. pkgs. cream cheese
1 pkg. dry taco seasoning
2 tablespoons milk
1 tablespoon salsa, 2 teaspoons chili powder
1 can refried beans, 1 cup shredded lettuce, chopped green onion, chopped tomato, shredded cheese, tortilla chips
Mix together the first five ingredients. Spread mixture on serving tray. Top with remaining ingredients, chill, serve with chips.

FRESH FRUIT & CHEESE KABOBS

1 8-oz. cream cheese
1/4 cup crumbled blue cheese
1 grated orange peel, 1/3 cup finely chopped nuts
2 fresh oranges/tangerines, peeled, segmented
2 bananas, cut in chunks; 1 apple, cored, sliced; 1/2 cup grapes
Combine cheese and orange peel. Form into 16 1-inch balls; roll in chopped nuts. Chill 30 minutes until firm. To serve, on 6-inch wooden skewers, arrange one cheese ball and an assortment of fruit. Makes 16 appetizers.



TAKE AWAY THE CAR KEYS

As the host of a party or event, you are responsible for the actions of your guests. The host of the party has a civil liability if either a partygoer is hurt or a third person is injured due to alcohol impairment. Remember, one does not have to be heavily intoxicated to be impaired. Impairment can begin with the first drink. Driving skills and abilities are impaired in most people long before they exhibit visible signs of drunkenness.

In Virginia, the legal limit for driving while intoxicated is a blood alcohol content level of 0.08%. If convicted, violators can face expensive fines, the loss of their driver's license and jail time. Virginia's Zero Tolerance Law makes driving under the influence of any amount of alcohol a serious criminal offense for drivers under the age of 21. Prevent underage and irresponsible drinking by being a responsible host.

FACT: The alcohol content is the same in one 12-ounce beer (5% alcohol) as in one 5- to 6-ounce glass of wine (12% alcohol) or a 1.5-ounce glass of liquor (80 proof), even when mixed with non-alcoholic beverages. Each of these is a standard drink.

FACT: Coffee and cold showers do not help someone to sober up — only time can do that. Arrange rides or taxi fare for inebriated guests or allow them to stay overnight.

REMEMBER:
FRIENDS DON'T LET
FRIENDS DRINK & DRIVE



RESPONSIBLE HOSTING



* PLAN FOR SUCCESS

Planning for a successful event requires a tremendous amount of time, effort and energy. Whether hosting a small private gathering or a large charity event, party planners are responsible for making sure the event is not only fun — but also safe!

Ensuring the safety of the Commonwealth's citizens is a common goal of the Virginia Alcohol Safety Action Program (VASAP) and the Virginia Department of Alcoholic Beverage Control (ABC).

HERE'S HOW YOU CAN MAKE A DIFFERENCE:

Did you know that nearly 40 percent of all traffic fatalities in Virginia are alcohol-related? The best defense against alcohol-related accidents is to plan ahead and to provide alternatives that can prevent people from driving under the influence. The intent of this booklet is to offer party and event planners some strategies to plan for a successful event. By following these tips, we hope your event will remain a cherished memory for years to come.

PLAN TO BE RESPONSIBLE



WHEN YOU NEED AN ABC LICENSE:

Depending upon the event and if you are planning to serve alcoholic beverages, you may need a special permit known as a **banquet license**. ABC issues banquet licenses for functions where alcoholic beverages are being sold or dispensed in a public place, where food is being sold or when alcohol is being served on the premises of a club.

Should you have any questions about whether you need a banquet license, please visit the ABC website at www.abc.state.va.us.

HOST RESPONSIBILITIES:

Have a safe event that is fun for everyone by being a responsible host. Do not allow an intoxicated person to purchase or consume alcoholic beverages or to loiter on the premises of your event.

Selling or serving to an underage person is considered one of the most serious ABC violations and is against the law. Do not allow anyone younger than 21 years of age to purchase or consume alcoholic beverages at your event. Do not allow persons of legal age to provide alcoholic beverages to anyone underage. Violating any of these regulations can result in the conviction of a Class 1 Misdemeanor. For more information, please visit the VASAP website at www.vasap.state.va.us.

FACT: Alcoholic beverages purchased for resale must be purchased from licensed wholesalers.

TIP: If your event will involve individuals under 21 years of age, use the stamp or bracelet system to identify underage persons.

FACT: Individuals who sell or serve beer must be at least 18 years old. Bartenders must be at least 21 years old.

ABOUT VASAP

The goal of VASAP is to improve transportation safety by decreasing the incidence of driving under the influence of alcohol or other drugs and thereby reducing the number of alcohol and other drug-related crashes.

VASAP enhances law enforcement efforts, which include equipment and training, to reduce alcohol and drug-related crashes. Working with the prosecutors and the courts, VASAP ensures the efficient processing of those convicted of driving under the influence. VASAP also works with the courts to ensure appropriate probationary requirements of offenders. VASAP is responsible for periodically evaluating local ASAPs to ensure they are servicing communities in an effective, efficient manner. VASAP works diligently to inform the public about the dangers and costs of drinking and driving, as well as the effects of alcohol.

For more information on transportation safety, alcohol prevention and intervention services, contact your local ASAP office:

Alexandria (703) 838-4266	Fairfax (703) 279-2600	Rockbridge (540) 261-6281
Arlington (703) 228-4420	James River (434) 977-3553	Alleghany/Covington (540) 965-0340
Bull Run (703) 369-7979	John Tyler (804) 796-4281	Roanoke City (540) 857-6041
Loudon County (703) 771-4702	Parham Road (804) 672-1786	Rockingham/Harrisonburg (540) 434-0154
Capital Area (804) 662-7365	Mount Rogers (276) 783-7771	Southeastern Virginia (757) 396-6980
Central Virginia (434) 947-2524	New River Valley (540) 381-7133	Southside Virginia (434) 572-4939
Chesapeake Bay (757) 552-1800	Old Dominion (540) 665-5633	Southwest Virginia (276) 679-9337
Eastern Shore (757) 414-0762	Peninsula (757) 896-6822	Lebanon (276) 889-7615
Dan River (434) 791-5331	Piedmont (434) 392-8920	Tri-River (804) 758-5610
Martinsville (276) 632-2637	Rappahannock (540) 372-3558	Valley (540) 886-5616 (540) 943-4405
District Nine (540) 829-7379	Court-Community Corrections (540) 387-5230	

VISIT VASAP ONLINE:

www.vasap.state.va.us

